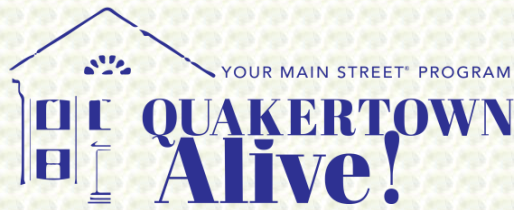




**2023 Autumn Alive! Festival
Rescue Group Application
October 21, 2023 10AM - 4PM
Raindate: October 28, 2023
Application Deadline: October 6, 2023**

1. Complete and return the Group Application below with your registration fee of \$10 by mail or in person to Quakertown Alive! 314 W Broad Street – Suite 202, Quakertown, PA 18951. Upon receipt of your reservation and reservation fee, we will send you a confirmation email.
2. As you plan for the day, please consider the following:
 - a. Decorate your booth in the spirit of the event: Autumn in Quakertown! If you want to plan an interactive booth event, may we suggest children's face painting, pumpkin decorating, guessing games or anything else related to our autumn theme.
 - b. Please bring a pop-up tent/canopy and substantial weights. Wind gusts sometimes cause problems with displays. If you requested electricity for your booth and submitted the additional \$15 fee, please bring extension cords to connect to power supply.
 - c. Each volunteer representing your organization during the festival should wear an identifying name tag.
 - d. For the comfort of all our visitors, everyone representing your organization will be required to stay within the reserved space. Aggressive soliciting is not permitted.
 - e. Light rain will not cancel the festival. In the event of severe weather, the event will be held the following Saturday, October 28, 2023.
3. Final details about your booth assignment will be provided to you by email to your designated contact person the week of the event. Be sure to check your email.
4. On the day of the event set-up will begin at 7:30am. **Your booth should be ready for visitors by 9:30 am.** The event ends at 4:00 pm. We request that you maintain your booth for the entire event.
5. **Refund Policy/Rain Plans:** The rain date is Saturday, October 28, 2023 from 10 am to 4 pm. If the vendor decides to cancel and does not attend the rain date, even if due to bad weather, the vendor will not receive a refund. In the event both dates need to be cancelled by Quakertown Alive! due to weather, we will refund half the vendor fees upon request by letter and a self-addressed stamped envelope within 30 days. Any monies not requested to be refunded will be considered a donation to the programs of Quakertown Alive!, a 501 (c)(3) non-profit organization.
6. QUESTIONS: Contact Quakertown Alive! office: 215-536-2273 or gaye@quakertownalive.com
7. **Keep this page for your records.** Complete the second page and return with your fee too:
Quakertown Alive!
314 West Broad Street
Quakertown, PA 18951

The Autumn Alive! festival is brought to you by Quakertown Alive!, a 501(c)(3) non-profit Main Street® organization dedicated to helping revitalize downtown Quakertown. Quakertown Alive! is a Nationally-Certified Main Street Program
gaye@quakertownalive.com • 215-536-2273 • www.quakertownalive.com



2023 Autumn Alive! Fall Festival Animal Rescue Group Application

October 21, 2023 10AM - 4PM

Raindate: October 28, 2023

Application deadline: October 6, 2023

RESCUE GROUP APPLICATION

**Rescue Group
Name**

Contact person

Title

Booth content

Address

Phone

Email Address— (we will communicate with you by email; please print legibly)

Fee for 12' x 12' space for Pet Rescue Group is \$10

Check if you wish to have us provide 120 volt electric service at your booth; submit an

additional \$15 fee. Please provide your own extension cords.

TOTAL ENCLOSED

Make check payable to Quakertown Alive!.

Liabilities: We agree to assume all liability for, and agree to indemnify and hold harmless all organizations and persons sponsoring, managing or in any other way participating in the Autumn Alive Festival, including, but not limited to Quakertown Alive! and its personnel from any loss, claim, penalty, or lawsuit in any way arising from my/our operation or involvement in the Autumn Alive! festival. By signing below, you agree to the Vendor Terms & Conditions attached to this application.

Name: _____ Signature _____ Date _____
Please Print

Please return form and payment to:

Quakertown Alive! 314 West Broad Street, Ste. 202 Quakertown, PA 18951

Need more information? Call 215-536-2273 or email gaye@quakertownalive.com .

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gaye@quakertownalive.com • 215-536-2273 • www.quakertownalive.com



VENDOR TERMS AND CONDITIONS

All vendors applying to participate in an event presented by Quakertown Alive! must agree to the following terms and conditions.

1. Quakertown Alive! reserves the right to accept or deny any vendor application.
2. The event committee will assign space location to the vendors. The committee will take special requests into consideration, but there is NO guarantee. Space assignments are final.
3. All vendors are required to remain open during the entire length of the event.
 - Autumn Alive! – 10AM – 4PM
4. Vendors must adhere to the set-up times. NO early birds.
 - Autumn Alive! set up begins 7:30AM. Vendors must be ready by 9:30AM
 - Food Court vendors MUST be checked in in the triangle parking lot by 8AM
5. It is the sole responsibility of each accepted vendor to obtain all required and appropriate state & local licenses/ permits needed. Food vendors must have licenses on display at their booth. Each vendor also bears the sole responsibility for payment of all taxes pertaining to their operation.
6. All food vendors are required to have \$1,000,000 liability insurance and supply Quakertown Alive! with a certificate naming Quakertown Alive! and the Borough of Quakertown as additional insured by October 1, 2023.
7. Vendors can request an electric hookup. There is an additional \$15 cost for the electric hookup. Vendors MUST bring their own electrical cords.
 - There is a limited amount of electric hookups available. Requests are granted on a first come, first served basis.
8. All structures and sundries (tents, tables, chairs, trash cans, etc...) are to be supplied by the vendor and are the responsibility of the vendor. The set-up **MUST** be secured to withstand changing weather conditions. QA! will have a designated Safety Officer walking the event to check tent weights.
9. Vendors agree to assume all liability for and agree to indemnify and hold harmless all organizations and persons sponsoring, managing or in any other way participating in the Autumn Alive! Festival, including, but not limited to Quakertown Alive! and its personnel from any loss, claim, penalty, or lawsuit in any way arising from operation or involvement in the Autumn Alive! festival.
10. Quakertown Alive! events are family friendly. We reserve the right to decide if a questionable item/ service is allowable at our organization's event. All decisions are final.
11. Quakertown Alive! has permission to share images from the vendors' website and social media. Vendors may also have their and their goods' pictures taken at the event for use on the Quakertown Alive! website and social media.
12. Vendors must agree to abide by the above terms and conditions as well as supplied additional event guidelines. Vendors who do not follow rules set by Quakertown Alive! risk expulsion from the event and being banned at future events.



VENDOR TERMS AND CONDITIONS

APPLICATION AGREEMENT

By signing below, I acknowledge that I have read, understand, and agree to abide by all the general information, procedures, conditions, fees, and instructions set forth in this application.

- I understand that I may be asked to leave the event and my fees not refunded if I do not follow the terms and conditions.
- I understand that failure to adhere to these terms and conditions may result in exclusion from future events
- I agree to indemnify and hold harmless all organizations and persons, sponsoring and managing or in any way participating in the Autumn Alive! Fall Festival, including, but not limited to Quakertown Alive!, the Borough of Quakertown, and personnel from any loss, claim, penalty, or any lawsuit arising from operation or involvement in the Autumn Alive! Fall Arts Festival.

Applicant Signature: _____ Date: _____

Please Print Name: _____

Quakertown Alive! accepts checks, money orders, cash as payment. Checks and money orders should be made payable to Quakertown Alive!.

Quakertown Alive! accepts credit card payment in person or through a phone call. If you intend to pay with your credit/ debit card, understand that your application will not be processed until the transaction is complete.

Method of Payment:

____ Check/ Money Order

____ Cash

____ Credit/ Debit Card

Phone Number: _____

Please send the completed application with payment to:

Quakertown Alive!
314 W Broad St. #202
Quakertown, PA 18951

Questions: Call 215-536-2273 or E-Mail: gave@quakertownalive.com