



2023 Arts Alive! Arts & Crafts Festival Community Group Application

May 20, 2023 10AM – 4PM

Rain Date: May 21, 2023

Application deadline: May 12, 2023

Quakertown Alive! invites local non-profit organizations to participate in our annual Arts Alive! Spring Arts and Crafts Festival. Applications will be reviewed in a timely manner by a representative of the Events Committee. Vendors will receive confirmation emails. The entry fee, which entitles the applicant to a 12' x 12' display area, is \$35. The entry fee for a 12' x 24' space is \$70. The fee for electric, if needed, is an additional \$15, which will be non-refundable. Checks should be made payable to Quakertown Alive!. There is a \$25 fee for returned checks due to insufficient funds. If your application is accepted, your entry fee will be processed, otherwise your check will be returned to you. **Only one vendor is permitted per space.**

Our rain date is Sunday, May 21, 2023 from 10 am to 4 pm. If you cancel and do not attend the rain date, you **will not** receive a refund. In the event that both dates need to be canceled by Quakertown Alive! due to weather, we will refund half the vendor fees upon request by letter with a self-addressed stamped envelope within 30 days. Any monies not requested to be refunded will be considered a donation to the programs of Quakertown Alive!, a 501 (c) 3 non-profit organization.

Spaces are in the street, do not block the sidewalk. The display area assigned to accepted entrants must be manned throughout the entire show. The accepted applicant must provide his/her own canopy, table, and display. Be prepared for an outdoor event, including wind gusts and fluctuating weather. We highly recommend you bring weights to hold down your tent in case of windy weather.

The Arts Alive! festival is brought to you by Quakertown Alive!, a 501(c)(3) non-profit Main Street organization dedicated to helping revitalize downtown Quakertown.

1. Complete and return the Group Application below with your registration fee of \$35 by mail or in person to Quakertown Alive! 314 W Broad Street, #202 Quakertown, PA 18951.
2. **Please include a copy of your IRS 501c3 letter with completed application – if this is your first event. QA! may request your letter at any time before the event.**
3. You will receive confirmation of your space once your application is approved.
4. Final details about your booth assignment will be provided to you by email to your designated contact person the week of the event. Be sure to check your email's spam/ junk/ clutter folder.
5. On the day of the event, set-up will begin at 7:30am. **Your booth should be ready for visitors by 9:30 am.** The event ends at 4:00 pm. We request that you maintain your booth for the entire event.
6. Vendors agree to follow the attached TERMS AND CONDITIONS.
7. QUESTIONS: Contact Quakertown Alive! office: 215-536-2273x2351 or gaye@quakertownalive.com
8. Keep this page for your records. Complete the second page and return with your fee too:

Quakertown Alive!

314 West Broad Street, Ste. 202

Quakertown, PA 18951

If you have a logo or business photo, please submit it via email to info@sixdegreesmarketing.solutions, as well as the link to your business website or social media pages. Please include in the email body the event name, year, as well as your name, business, and business type (clothing, woodworking, candles, insurance, author, food etc).

***** This application with a discounted vendor fee is offered as a courtesy to small, local non-profit community groups that qualify as public charities, not private foundations. *****

***** All tents must be weighted down on all 4 sides.**

The Autumn Alive! festival is brought to you by Quakertown Alive!, a 501(c)(3) non-profit Main Street® organization dedicated to helping revitalize downtown Quakertown. Quakertown Alive! is a Nationally-Certified Main Street Program.



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Community Group Name	
Are you a 501c3 non-profit organization?	Are you a faith-based organization?
Yes or No	Yes or No
<p><i>*** This application is offered as a courtesy to small, local non-profit community groups that qualify as public charities, not private foundations. First-time applicants: Please include your IRS letter with completed application. ***</i></p>	
Contact Person	Phone Number
Email Address:	
<p><i>We will communicate with you via email. PLEASE PRINT LEGIBLY.</i></p>	
Please list your website and any social media sites for publicity purposes.	
Website: _____	
Facebook: _____	
Instagram and/or Twitter: _____	

DISPLAY SPACE - Please circle booth space you wish to reserve	
12' X 12' - \$35	Double space - \$70
<input type="checkbox"/> Please check if you require 120 volt electric service at your space. Extra \$15 fee.	
Payment method: <input type="checkbox"/> check <input type="checkbox"/> cash <input type="checkbox"/> money order <input type="checkbox"/> credit card	
<p><i>Payment is due before application can be processed and confirmed.</i></p>	

Liabilities & Permission: I agree to assume all liability for, and agree to indemnify and hold harmless all organizations and persons sponsoring, managing or in any other way participating in the Arts Alive! Festival, including, but not limited to Quakertown Alive! and its personnel from any loss, claim, penalty, or lawsuit in any way arising from my/our operation or involvement in the Arts Alive! festival. By signing below, you agree to the Terms & Conditions attached to this application.

Return this form with payment to:
Quakertown Alive!
314 W. Broad Street #202
Quakertown, PA 18951