



2023 Food Vendor

Application and Information

May 20, 2023 –10 am to 4 pm–Downtown Quakertown, PA
Rain Date: may 21, 10 am to 4 pm

Quakertown Alive! invites food vendors to submit the attached application to participate in this event. Applications will be reviewed in a timely manner by a representative of the Events Committee. Applications will not be considered for the event unless all required forms and payment are submitted. Please keep in mind that there is limited space for the Food Court and completed applications are considered as they are received. Accepted vendors will receive confirmation emails.

All vendors must agree to the attached VENDOR TERMS AND CONDITIONS. This application will not be considered complete without the signed agreement on the last page.

Our rain date is Sunday, May 21 from 10am to 4pm. If you cancel and do not attend the rain date, you **will not** receive a refund. In the event that both dates need to be canceled by Quakertown Alive! due to weather, we will refund the vendor fees upon request by letter with a self addressed stamped envelope within 30 days. Any monies not requested to be refunded will be considered a donation to the programs of Quakertown Alive!, a 501 (c) 3 non-profit organization.

There is a \$25 fee for returned checks due to insufficient funds. If your application is accepted, your entry fee will be processed, otherwise your check will be returned to you. **Only one vendor is permitted per space.**

Due to the space needed to maneuver larger vehicles into place, we require ALL of our food vendors to be checked-in by 8AM. Please be on time or you may not be allowed to enter the Food Court area. There will be NO refund if vendor is late.

Quakertown Alive! strives to provide a variety of food choices at our events with the space in our Food Court. As such, we do our best to assure that our food vendors are not offering duplicate menu items. Accordingly, we reserve the right to request certain items be not offered at accepted vendors' spaces should they repeat a previously accepted vendor's items.

Electric-enabled spaces are limited and require an additional fee – see next page. These spaces are allocated on a first-come-first-serve basis and are not available after the deadline.

All food vendors are required to have \$1,000,000 liability insurance and supply Quakertown Alive! with a certificate naming Quakertown Alive! and the Borough of Quakertown as additional insured by May 1, 2023.

***** All tents should be weighted down on all 4 sides.**

Please keep this page for your records.

If you have a logo or business photo, please submit it via email to info@sixdegreesmarketing.solutions, as well as the link to your business website or social media pages. Please include in the email body the event name, year, as well as your name, business, and business type.

ARTS ALIVE! 2023 Food Vendor Application
Festival: MAY 20, 2023 10AM – 4PM
Application Deadline: May 12, 2023

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|---|-------------------------|
| CONTACT INFORMATION - PLEASE PRINT LEGIBLY | |
| Business Name: | |
| Contact Person: | Phone: |
| Address: | |
| Website | Facebook Business Page: |
| Email Address (required): | |

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|---|
| APPLICATION FEE INFORMATION: please note that costs are based on space size and date application is submitted. Electrical hookup is a separate fee, information is below. |
| 12' x 12' EARLY BIRD through 4/8/23: \$100 REGULAR FEE 4/9/23 – 5/13/23: \$125 LAST MINUTE (5/14/23 – 5/19/23 if available): \$225 |
| |
| Up to 12' x 18' EARLY BIRD through 4/8/23: \$150 REGULAR FEE 4/9/23 – 5/13/23: \$175 LAST MINUTE (5/14/23 – 5/19/23 if available) \$250 |
| |
| Up to 12' x 24' and Food Trucks EARLY BIRD through 4/8/23: \$200 REGULAR FEE 4/9/23 – 5/13/23: \$225 LAST MINUTE 5/14/23 – 5/19/23 (if available): \$275 |
| ELECTRIC HOOK-UP: 120 volt hook-up – limited availability. Please bring your own heavy-duty outdoor extension cords. () \$15 additional fee for electrical hookup |

Quakertown Alive! accepts checks, money orders, cash as payment. Checks and money orders should be made payable to Quakertown Alive!

Quakertown Alive! accepts credit card payment in person or through a phone call. If you intend to pay with your credit/ debit card, understand that your application will not be processed until the transaction is complete. Please see the Application Agreement.

| FOOD: Please list all food and drink items you will be selling | |
|---|-----|
| 1. | 6. |
| 2. | 7. |
| 3. | 8. |
| 4. | 9. |
| 5. | 10. |

1. Quakertown Alive! reserves the right to accept or deny any vendor application.
2. The event committee will assign space location to the vendors. The committee can take special requests into consideration, but there is NO guarantee. Space assignments are final.
3. All vendors are required to remain open during the entire length of the event.
 - Arts Alive! – 10AM – 4PM
4. Vendors must adhere to the set-up times. NO early birds.
 - Arts Alive! set up begins 7:30AM. Vendors must be ready by 9:30AM
 - Food trucks must be in their assigned location by 8:00AM
5. Vendors may request an electric hookup. There is an additional \$15 cost for the electric hookup. Vendors MUST bring their own electrical cords.
 - There is a limited amount of electric hookups available. Spaces are allocated on a first-come-first-served basis.
6. It is the sole responsibility of each accepted vendor to obtain any and all required, applicable, and appropriate state and local licenses/ permits needed. Each vendor also bears the sole responsibility for payment of all taxes pertaining to their operation.
7. All structures and sundries (tents, tables, chairs, trash cans, etc...) are to be supplied by the vendor and are the responsibility of the vendor. The set-up must be secured to withstand changing weather conditions. QA! will have a Designated Safety Officer walking the event to check on tent weights.
8. Vendors agree to assume all liability for and agree to indemnify and hold harmless all organizations and persons sponsoring, managing or in any other way participating in the Arts Alive! Festival, including, but not limited to Quakertown Alive! and its personnel and Quakertown Borough from any seen or unseen injury, theft, or other loss to any person or property incurred by them or their representatives during travel to/ from, load in/ set up, event, and break down, claim, penalty, or lawsuit in any way arising from operation or involvement in the Arts Alive! festival.
9. If Quakertown Alive! cancels the event due to inclement weather, the vendor will receive a refund upon request by either letter or email (gaye@quakertownalive.com) within 30 days. Any fees that have not been requested for a refund will be considered a donation to Quakertown Alive!.
10. Quakertown Alive! events are family-friendly. We reserve the right to decide if a questionable item/ service is allowable at our organization's event. All decisions are final.
11. Quakertown Alive! has permission to share images from the vendors' website and social media. Vendors may also have their and their goods' pictures taken at the event for use on the Quakertown Alive! website and social media.
12. Vendors must agree to abide by the above terms and conditions as well as supplied additional event guidelines. Vendors who do not follow rules set by Quakertown Alive! risk expulsion from the event and being banned at future events.



VENDOR TERMS AND CONDITIONS

APPLICATION AGREEMENT

By signing below, I acknowledge that I have read, understand, and agree to abide by all the general information, procedures, conditions, fees, and instructions set forth in this application.

- I understand that I may be asked to leave the event and my fees not refunded if I do not follow the terms and conditions.
- I understand that failure to adhere to these terms and conditions may result in exclusion from future events
- I agree to indemnify and hold harmless all organizations and persons, sponsoring and managing or in any way participating in the Arts Alive! Spring Arts Festival, including, but not limited to Quakertown Alive!, the Borough of Quakertown, and personnel from any loss, claim, penalty, or any lawsuit arising from operation or involvement in the Arts Alive! Spring Arts Festival.

Applicant Signature: _____ Date: _____

Please Print Name: _____

Quakertown Alive! accepts checks, money orders, cash as payment. Checks and money orders should be made payable to Quakertown Alive!.

Quakertown Alive! accepts credit card payment in person or through a phone call. If you intend to pay with your credit/ debit card, understand that your application will not be processed until the transaction in complete.

Method of Payment:

____ Check/ Money Order

____ Cash

____ Credit/ Debit Card

Phone Number: _____

Please send the completed application with payment to:

Quakertown Alive!
314 W Broad St. #202
Quakertown, PA 18951

Questions: Call 215-536-2273 or E-Mail: gaye@quakertownalive.com