



2026 CHRISTMAS TREE LIGHTING APPLICATION

NOVEMBER 21, 2026 | 2:00 P.M. TO 7:00 P.M.

RAIN DATE: NOVEMBER 22, 2026

DOWNTOWN QUAKERTOWN, PA

APPLICATION DEADLINE: NOVEMBER 13, 2026



Quakertown Alive! is celebrating over 25 years in downtown Quakertown and invites applicants to participate in our annual Christmas Tree Lighting Festival on November 21, 2026!

The regular entry fee, which entitles the applicant to a 12' x 12' display area, is \$85. We will not be offering electric hookups for this and future events. Only one vendor is permitted per space.

Quakertown Alive! has the right to reject any application for products not fitting "family-friendly" requirements. **The committee also has the right to reject any application for duplicate products – first come, first served, so apply early!**

Checks should be made payable to Quakertown Alive!. There is a \$25 fee for returned checks due to insufficient funds. If your application is accepted, your entry fee will be processed, otherwise your check will be returned to you. Applications will be reviewed in a timely manner by a representative of the Events Committee. Vendors will receive confirmation emails.

All vendors must agree to the attached Vendors Terms and Conditions. This application will *not* be considered complete without the *signed* agreement on the last page.

Our rain date for this event is Sunday, November 22, 2026 from 2:00 p.m. to 7:00 p.m. If you cancel and do not attend the rain date, you will *not* receive a refund. In the event that both dates need to be cancelled by Quakertown Alive!, we will refund *half* the vendor fees upon request by letter with a self-addressed stamped envelope or email within 30 days. Any monies not requested to be refunded will be considered a donation to the programs of Quakertown Alive!, a 501(c)(3) non-profit organization.

Spaces are in the street, do not block the sidewalk. The display area assigned to accepted entrants must be manned throughout the entire show. The accepted applicant must provide his/her own canopy, table, tent, weights, and display. Be prepared for an outdoor event, including wind gusts and fluctuating weather. Tents/canopies MUST be secured with weights. Quakertown Alive! will have a designated safety officer patrolling the event to check on tent weights. **All vendors MUST be in their designated space(s) no later than 2:00 p.m. on the day of the event.**

FOOD VENDORS: All food vendors are required to have \$1,000,000 in liability insurance and supply Quakertown Alive! with certificates naming Quakertown Alive! and the Borough of Quakertown as additional insured by November 13, 2026. If you have a food truck, you must have the appropriate certifications to serve in Bucks County.

ALCOHOL VENDORS: All vendors that are providing tastings and selling alcoholic beverages are required to provide Quakertown Alive! with a copy of their Pennsylvania Liquor Control Board (PLCB) Exposition Permit for the Christmas Tree Lighting Festival along with certificates showing Liability Insurance of at least \$1,000,000 that names Quakertown Alive! AND the Borough of Quakertown as additional insured. To obtain and/or maintain your approved status as a vendor for the Christmas Tree Lighting Festival, all required items must be provided to Quakertown Alive no later than October 2, 2026. Submissions received after this date WILL result in denial of vendor participation, even if previously approved. Vendors should provide *at least* one trash receptacle for customers' refuse, especially if they provide samples.

Please keep this page for your records.



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CONTACT INFORMATION – Please PRINT Legibly

First name:

Last name:

Business / Exhibition Name (if different):

Booth Description / Product Information / Activity:

Address:

City:

State:

Zip:

Telephone:

Email:

Website / Social Media:

DISPLAY SPACE

☐ 12' x 12' \$85
SINGLE SPACE

☐ 12' x 24' \$170
DOUBLE SPACE

*Note: Vendor is responsible for supplying tent, weights, tables, chairs, etc.
No electric hookups will be available for this event*

Total Amount Enclosed: _____

Please return completed application, attached application agreement, and payment to:

Quakertown Alive!
314 W Broad St. Suite #202
Quakertown, PA 18951

Questions? Call: (215) 536-2273 (ext. 2351) OR Email: alyssa@quakertownalive.com

Please note, this event is intended as a non-political, community-focused gathering. To maintain a welcoming environment for all attendees, political demonstrations, protests, and any behavior that Quakertown Alive! determines to be contrary to the purpose of this event is strictly prohibited. Quakertown Alive! reserves the right to deny or terminate vendor participation due to violations of this policy or any of the terms and conditions effective upon signature of this contract.



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QUAKERTOWN ALIVE! TERMS AND CONDITIONS

- 1.) Quakertown Alive! reserves the right to deny or accept any vendor application.
- 2.) The event committee will assign space locations to the vendors. The committee can take special requests into consideration, but there is NO guarantee. Space assignments are final.
- 3.) All vendors are required to remain open during the entire length of the event.
 - Christmas Tree Lighting – 2:00 p.m. to 7:00 p.m.
- 4.) Vendors must adhere to the set-up times. NO early birds.
 - Christmas Tree Lighting set-up begins at 1:00 p.m., and vendors must be set up by 2:00 p.m.
- 5.) It is the sole responsibility of each accepted vendor to obtain any and all required, applicable, and appropriate state and local licenses / permits needed. Each vendor also bears the sole responsibility for payment of all taxes pertaining to their operation.
- 6.) All structures and sundries (tents, tables, chairs, trash cans, weights, etc.) are to be supplied by the vendor and are the responsibility of the vendor. All tents must be secured with weights to withstand changing weather conditions. Quakertown Alive! will have a Designated Safety Officer patrolling the event to check on tent weights.
- 7.) Vendors agree to assume all liability for and agree to indemnify and hold harmless all organizations and persons sponsoring, managing, or in any other way participating in the Christmas Tree Lighting Festival, including, but not limited to, Quakertown Alive! and its personnel and Quakertown Borough from any seen or unseen injury, theft, or other loss to any person or property incurred by them or their representatives during travel to / from, load in / set up, event, and break down, claim, penalty, or lawsuit in any way arising from operation or involvement in the Christmas Tree Lighting Festival.
- 8.) If Quakertown Alive! cancels the event, the vendor will receive a refund of half the vendor fees upon request by either letter or email (alyssa@quakertownalive.com) within 30 days. Any fees that have not been requested for a refund will be considered a donation to Quakertown Alive!.
- 9.) Quakertown Alive! events are family friendly. We reserve the right to decide if a questionable item / service is allowed at our organization's event. All decisions are final.
- 10.) Quakertown Alive! has permission to share images from the vendors' website and social media. Vendors may also have their and their goods' pictures taken at the event for use on the Quakertown Alive! website and social media.
- 11.) Vendors must agree to abide by the above terms and conditions as well as supplied additional event guidelines. We expect our vendors to be kind and courteous to each other, attendees, and our volunteers. **Vendors must stay in their designated spot and are not permitted to walk the streets with products or samples.**



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APPLICATION AGREEMENT

By signing below, I acknowledge that I have read, understand, and agree to abide by all the general information, procedures, conditions, fees, and instructions set forth in this application.

- I understand that I may be asked to leave the event and my fees will not be refunded if I do not follow the terms and conditions.
- I understand that failure to adhere to these terms and conditions may result in exclusion from future events.
- I agree to indemnify and hold harmless all organizations and persons that are sponsoring, managing, or in any way participating in the Christmas Tree Lighting Festival, including, but not limited to, Quakertown Alive!, the Borough of Quakertown, and personnel from any loss, claim, penalty, or any lawsuit arising from operation or involvement in the Christmas Tree Lighting Festival.

Applicant Signature: _____ Date: _____

Please PRINT Name: _____

Quakertown Alive! accepts checks, money orders, and cash as payment. Checks and money orders should be made payable to Quakertown Alive! Credit card payments are accepted in-person or over the phone.

No application is considered complete until we have received your method of payment in full.

Quakertown Alive! reserves the right to relinquish your spot if the full payment has not been received by November 13, 2026.

Method of Payment:

____ Check / Money Order

____ Cash

____ Credit / Debit Card

Phone Number: _____

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